



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB# 09062022LB Gardenview ES & Sherwood ES Fire Alarm System Replacements

DEADLINE: September 6, 2022 at 12:00 PM, Central Time

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A **mandatory** Pre-Bid Conference will be held at the scheduled time and location listed below. It is mandatory that contractor's interested in bidding to attend the pre-bid conference. MSCS will be practicing "Social-Distancing" for all Pre-Bid meetings and gatherings during this time period in order to promote a safe and healthy working environment for both employees and perspective bidders. Bidders are encouraged to wear appropriate PPE gear during these meetings.

**Sherwood ES
1156 Robinhood Ln, Memphis, TN 38111**

August 22, 2022 @ 9:30 AM/CST

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to LaQueeya Braxton, braxtonl@scsk12.org and LaJuanna Jones-Sulton jonessultonlm@scsk12.org by 2:00 PM/CST on August 25, 2022. Subject line of email shall read "Questions –IFB #09062022LB Gardenview ES & Sherwood ES Fire Alarm System Replacements". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement's website on August 29, 2022 by 4:00PM.

IMPORTANT DATES:

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| Bid Release | August 16, 2022 |
| Pre-Bid Meeting | August 22, 2022, @ 9:30 am |
| Questions or Requests Due | August 25, 2022, @ 2:00pm |
| Questions and Answers Posted | August 29, 2022, @ 4:00 pm |
| Bid Due / Bid Deadline | September 6, 2022, @ 12:00 pm |

Thank you.
Procurement Services
Memphis Shelby County Schools